

MINUTES  
WILLMAR POLICE COMMISSION  
Wednesday, March 31, 2021

A meeting of the Willmar Police Civil Service Commission was held on Wednesday, March 31, 2021, at the Law Enforcement Center in Willmar.

Present were Police Civil Service Commission members President Dennis Anfinson, Vice President Mike Kubesh, and Secretary Earline Schulstad. Police Chief Jim Felt and Administrative Assistant Sue Edwards were also present.

The meeting was called to order by President Anfinson at 8:30 a.m.

A motion was made by Commissioner Kubesh, seconded by Commissioner Schulstad, to approve the February 1, 2021 minutes as submitted. **Motion carried.**

Chief Felt presented the Commission with the results of the entry level police officer written test scores. He explained that there were 23 eligible applicants, and 19 showed up for the written test. After reviewing the scores and discussion, Commissioner Kubesh made a motion, seconded by Commissioner Schulstad, to set the cut-off score at 75%, thereby interviewing the top 16 applicants. **Motion carried.**

The interviews will be held on Tuesday and Wednesday, April 20-21, 2021, with the panel members being Chief Jim Felt, Captain Michael Anderson, Det. Sgt. Chad Nelson and Commissioner Dennis Anfinson.

Miscellaneous

Chief Felt informed the Commission that Officer Nicole Wortham had turned in her resignation, which was effective February 15, 2021. Sergeant Mike Jahnke is tentatively looking at retiring sometime in May, and Officer Gene Schneider will be retiring in June, which will leave three police officer positions open.

The computer forensics position for the Police Department was approved, although it wasn't budgeted for in 2021; the Chief is hoping to fill the position sometime this summer.

There being no further business, a motion to adjourn was made by Commissioner Kubesh, seconded by Commissioner Schulstad. The meeting was adjourned at 8:59 a.m.

The next meeting will be Friday, April 23, 2021, to review oral and written scores.

Secretary Earline Schulstad  
by Sue Edwards